



## **VOLUNTEER INSTRUCTIONS**

**\*\*PLEASE READ CAREFULLY AND THOROUGHLY\*\***

**Saturday, October 4, 2025, from 12:00 PM – 8:30 PM**

**Location: The Utah State Fairpark (155 1000 W, Salt Lake City, UT 84116)**

Dear Volunteers,

Thank you for being part of the 2025 Health & Heritage Fair! We plan to have a great time and are grateful for your help.

Below is all the information that you will need for the day of the event, including check-in, parking, and other important messages that you will need. Let's keep the event safe and fun!

Please feel free to email or call if you have any other questions.

Volunteer Coordinator: Elim Schmidt | (385) 360-2240 | [elim@healthpolicyproject.org](mailto:elim@healthpolicyproject.org)

# VOLUNTEER INSTRUCTIONS

1. Volunteers must be 18 years or older.
2. Volunteers must sign a consent form and email it to Elim ([elim@healthpolicyproject.org](mailto:elim@healthpolicyproject.org)) no later than 2 weeks before the day of the event (September 19th). If a consent form is NOT signed and returned within this time frame, the volunteer will not be able to participate in the event.
3. Volunteers must provide us with their desired shift time, first name, last name, t-shirt size and email when agreeing to participate.
4. Volunteers are required to attend one of the walkthrough tours (or both if you would like more guidance) at the Utah State Fairpark with our staff prior to the event so that everyone is comfortable and familiar with the event tasks and locations.

## Instructions for the Day of the Event

1. Volunteers must check-in at 8:30 AM
2. Volunteer check-in will take place at the "Home Base" just southwest of the Pioneer building (see "Home Base" marked on the map) where you will receive a t-shirt and any other instructions. If you are not already aware of your job for the day, please check in with the Volunteer Coordinator to receive your instructions.
3. Refreshments will be available during your shift at the Home Base.
4. **If you attend for 8 hours or more, you will be given one parking space;** Parking is available at the Staff parking lot west of the Utah State Fairpark, along the Jordan River Trail. If you need more specific directions to the lot, please refer to the map or ask a team member.

Please bring reusable water bottles, hats, and sunscreen.

Take the time to visit the organizations participating in the event.